

# CONFIRMED MINUTES

## 26 AUGUST 2025 BOARD MEETING

At the **30 September 2025 Board Meeting** on **30 Sept 2025** these minutes were **confirmed as presented**.

<b>Name:</b>	Waitaki Boys High School
<b>Date:</b>	Tuesday, 26 August 2025
<b>Time:</b>	5:30 pm to 7:00 pm (NZST)
<b>Location:</b>	Waitaki Boys High School, Waitaki Ave
<b>Board Members:</b>	Kirsti Broad (Chair), Darryl Paterson, Graham Hay, Greg FAMILTON, Kelli Williams, Lachlan Wright
<b>Attendees:</b>	Linda Crossley

### 1. Opening Meeting

#### 1.1 Welcome

Kirsti Broad, Presiding Member, welcomed everyone in attendance to the Waitaki Boys' High School Board meeting.

The meeting started at 5:30 pm

#### 1.2 Karakia

Darryl Paterson, Rector presented the Karakia in Maori. The translation of the Karakia is 'the land remains when the people have disappeared'

This Karakia was deemed particularly apt due to this meeting being the final meeting for the current School Board.

#### 1.3 Apologies

There were no apologies

### 2. Interests Register & Minutes Confirmation

#### 2.1 Confirm Minutes

**29th July 2025 Board Meeting 29 Jul 2025**, the minutes were confirmed as presented.



#### July 2025 Minutes approved

The Minutes of the July 2025 School Board meeting were approved.

**Decision Date:** 26 Aug 2025  
**Mover:** Kirsti Broad  
**Seconder:** Graham Hay  
**Outcome:** Approved

## 2.2 Interests Register

## 3. BOT Administration

### 3.1 WBHS Basketball Australian Tour 2026



#### Basketball Australian Tour

The School Board approved this initial notification to the Board regarding the planned Australian Basketball Tour as submitted by Ian Cathcart, HOD Sport. It was noted that as an international trip, this trip requires initial Board approval, as well as a final Board approval within 6 months of the travel date.

Darryl Paterson endorsed the proposal, noting that Ian and the basketball club are very proactive.

**Decision Date:** 26 Aug 2025  
**Mover:** Graham Hay  
**Seconder:** Lachlan Wright  
**Outcome:** Approved

## 4. Sub Committee and reporting

### 4.1 Rectors Report

Darryl Paterson's Rectors report was marked as read.

Darryl explained that the yellow highlights in his report are the additions.

Key points to his report are:

WBHS are still at 430 current students enrolled.

The school is now in the transition process for 2026, with interviews for next years Year 9's having begun. The anticipated number of Year 9 enrollments for 2026 are likely the same as 2025, being between 90-100 Yr 9's in 2026

Darryl talked through literacy strategies underway.

He was pleased with the success of the Teacher Only Day yesterday. As part of the days events, Peter Williams, Broadcaster and Old Boy presented to the staff. Among the experiences that he discussed, the biggest takeaway was Peter sharing how teaching staff when he was at Waitaki Boys' High School have had a life long positive impact on him.

Lots of other subjects were discussed in various workshops and department time during the day

It was shared with the School Board that those students who are involved in sports are averaging 88% attendance at school (including their 'away days' when they are out of the classroom due to their sports events; whereas those who do not participate in sport have a significantly lower attendance rate of just 80%. In addition, credits of students were also 8% higher.

Literacy and numeracy assessments are due to start next week.

We have started placing job adverts for next years positions to fill.

Darryl shared that our suspensions are significantly lower this year than previous years.

Greg Familton added that having an extra person on the team to follow up on pastoral care is really helpful as it ensures that no one is overlooked.

Smaller classrooms for Year 9's was discussed with all staff noticing the improvement, along with having the extra Teacher Aides supporting those students who need the extra support. Darryl confirmed that smaller classes will continue in 2026 for the Year 9's.

Darryl shared with the School Board that the school have recently had some fabulous cultural events and successful sports events.

The Big Choir at Observatory was a roaring success, as was the Timaru Interschool, held at Waitaki Boys'.

Lachlan Wright, Head Boy talked through his thoughts about the success of the Timaru Interschool event.

Darryl shared an unsolicited letter received from Myles Anderson, MP stating how well our boys had behaved during the Timaru Interschool events.

The Rector discussed how the school is tracking well for results in 2025. The current Government proposed the changes, and for our school it is a positive step on the whole. It will take 3 years to for these new changes to be implemented in full.

Darryl's highlights are the 3 great new staff members. The talk of the students has been new cameras and locks around the school! So far there have been no issues.

The Hall of Memories work is impressive with the skilled workmen handcrafting various parts of the upgrade. Darryl had the opportunity of a walk through and said it was warmer with underfloor heating, and much lighter with the cleaned windows.

Lastly, Darryl thanked the School Board for their work and efforts over the last three years. He wished every member of the retiring School Board all the best, and thanked them for leaving the governance of the school in such good form.

## **4.2 Finance**

Kirsti Broad, Finance Sub Committee, presented the financial information and reports as read.

She feels no great concerns with either the school or the hostel, and is pleased to be leaving with them both looking sound and well managed.

## **4.3 Don House**

Graham Hay, Hostel sub committee presented his report, that was marked as read.

He shared how Scott and boys were very excited about the kitchen development in the Hostel, with the boys being very intrigued with the building process. It is proving a great learning experience for them to see the construction up so close.

Another recent opportunity for the boys was having a tour of Alliance, with a few of the boys being very excited at the prospect of being involved in the future through work.

Scott has 6 x new students confirmed for 2026.

Discussion followed.

The School Board suggested looking at a different reporting template for the Hostel, such as including pastoral care, as it is useful for the School Board to know developments in that area.

It was noted that Scott's figure of 30 boarders for 2026 was a very conservative number and is considered a worst case scenario. In all actuality the Hostel will be looking at maintaining the 35-40 boarders in 2026.

#### 4.4 Property

Darryl Paterson presented the Property report.

As per his previous comments, he discussed the Hall of Memories and the hostel housing upgrades with all hostel properties now being Healthy Homes compliant.

Darryl discussed the 10 year Property Plan that was underway, with an initial scoping plan received during a meeting with LogicGroup who are the MOE consultants. Property inspections were conducted throughout the school yesterday.

The Report will be prepared, and will be presented to the school in December for comment and feedback. The new Property Plan will be for the period 2026 to 2031.

Discussion followed around new flooring and roofing needed in the gym.

WBHS will prepare a submission early in the 2026 new year to present to the Waitaki District Council regarding the grass verge issues along Waitaki Avenue. With our upcoming Hall of Memories centenary celebrations, it is timely to upgrade that area with tarseal now, ensuring that it will be looking well maintained in time for the various media and dignitaries who will be visiting and involved during the festivities.

Discussion followed around the need for roof replacements to be managed in the Hostel buildings in the future



#### WDC Submission

Early new year submission to District Council for funding for tarseal of Waitaki Avenue

**Due Date:** 1 Feb 2026

**Owner:** Darryl Paterson

#### 4.5 Policy & H&S

Greg Familton, Policy and Health & Safety sub committee presented his report which was marked as read.

### 5. General Business

#### 5.1 Marketing

Darryl Paterson verbally talked through marketing.

The Walsh and Beck marketing work continues, with the latest development being on the bedding down of the school crest branding.

The students and teachers unanimously agreed with the final decision.

Walsh & Beck branding work continues with a meeting planned for tomorrow morning to move forward.

Domestic marketing trips are planned to Palmerston, Ranfurly, Wanaka & Hokitika.

Chatham Islands is another destination to target.

The school uniform was discussed with the student council. They all stated they were happy with the existing uniform, although Darryl has a slight change for the junior uniform that he would like to see. Argyle have lots of stock of our uniforms, so any changes will be phased in so that no stock is wasted.

Discussion followed.

International marketing was discussed, with Kylie Mayhew, International Student Co-ordinator and Darryl Paterson attending an international agent event in Auckland in the first week of September. In November Darryl is travelling to China for an international agent event, then to Japan, Thailand and Vietnam to continue to build relationships in these regions.

It was noted how grateful the School and the School Board are for the 2024 support from the WBHS Foundation in the international marketing drive, which is still being used to support the same in the current year.

## 5.2 Darcy Christopher Fund

A proposal was presented to the School Board by Darryl Paterson for a Digital Screen/Billboard at the entrance of the school.

The board read the detailed report that included images of how the Screen would look in terms of size in the desired location.

Darryl talked to the report, questions were asked and a healthy discussion followed.

The School Board then voted on the proposal.



### **The Board approve the Digital Screen Proposal as submitted by Darryl Paterson**

The School Board unanimously approved the proposed Digital Screen to be funded from Darcy Christopher Trust Fund's 2025 distribution, up to the amount of 55k

<b>Decision Date:</b>	26 Aug 2025
<b>Mover:</b>	Kirsti Broad
<b>Seconder:</b>	Lachlan Wright
<b>Outcome:</b>	Approved

## 6. Correspondence

### 6.1 Inward and outward

A letter was received from Christchurch Boys' High School regarding the south island schools rugby proposal.

Darryl updated the School Board stating that the proposal has actually changed since the letter was written, and is now working towards a hybrid model.

Darryl discussed the proposal change in great detail, and discussion followed.

It was pleasingly noted that the focus is now on everyone playing rugby rather than just elite teams playing each other.

## 7. Action List

### 7.1 Action List

Due Date	Action Title	Owner(s)
26 May 2025	Signage on Sports Fields Waitaki Avenue <b>Status:</b> On Hold	Darryl Paterson
24 Jun 2025	Rectors Residence <b>Status:</b> In Progress	Darryl Paterson

## 8. Forward meeting schedule

### 8.1 Meeting Evaluation

Lachlan Wright, Head Boy presented the meeting evaluation.

He shared that it was great to see marketing projects moving forward, and he thought it was a good meeting with some robust discussion.

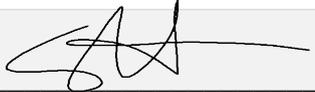
## 9. Close Meeting

### 9.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

### New Actions raised in this meeting

Item	Action Title	Owner(s)
4.4	WDC Submission <b>Due Date:</b> 1 Feb 2026	Darryl Paterson

Signature: 

Date: 19/11/2025